


New York Main Street Building Improvement Program

Village of Lyons



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Agenda

- NY Main Street Grant
- Eligibility
- Application and Project Development
- Project Approval and Setup
- Project Payment and Closeout
- Before and After



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New York Main Street Grant



- \$390,000
 - \$200,000 Building Improvements
 - \$160,000 Lyons Bank Anchor Grant
 - \$30,000 Admin. and Streetscape
- Two years - 8/31/2012

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New York Main Street Grant

- Building Improvements
 - Façade Improvements
 - Interior Improvements
 - Other Building Improvements
- Up to \$50,000
- 65% Maximum Reimbursement



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New York Main Street Grant



- Facades
 - Signs
 - Awnings
 - Storefronts
 - Masonry
 - Exterior Painting
 - Windows/Exterior Doors

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- Interior
 - Permanent Items
 - Building Systems
 - Electrical
 - Plumbing
 - HVAC
 - Walls/Ceilings/Floors
 - Lighting



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- Other
 - Roofs
 - Structural
 - Energy Efficiency

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- Architectural/Design Assistance
 - Renderings
 - Develop Scope of Work



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Eligibility - Area



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Eligibility – Building Type

- Commercial or Mixed Use



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Eligibility

- Ineligible Improvements
 - Additions
 - Building Demolitions
 - Landscaping/Parking
 - Moveable Equipment/Furniture
 - Potentially Ineligible (“it depends” – see SHPO)
 - Vinyl Siding
 - Plastic/Vinyl box type internally lit signs
 - Vinyl Windows



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Eligibility



- Ineligible - Conflict of Interest
 - Members making decisions on grants
 - Grant Recipient
 - Construction Contract

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Application & Project Development



- Step 1 – Application
 - Completed Application
 - Copy of Deed
 - Property Owner vs. Business Owner





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Application & Project Development

- Step 2 – Establish Scope of Work
 - Take Pictures of Work Items
 - Develop Work-Write Up
 - Send to State Historic Preservation Office
 - Environmental





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Application & Project Development

- Step 3 - Send Work Write-up out for Bids
 - Multiple Contractors
 - At least 2 bids
 - Contractor List
 - Minority & Women Business Enterprises
- Step 4 - Review Submitted Bids/Select Contractor(s)
 - Meet Bid specs
 - Reimbursement based on lowest bid



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Application & Project Development



- Design Guidelines
 - Work Write Up
 - Architectural Assistance
 - Prior to Work Write-Up
 - 2 bids
- Environmental
 - Lead, Asbestos, Radon

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Project Approval, Selection & Setup

- NY Main Street Committee
 - Selection Criteria
 - Modify Reimbursement
 - % Share
 - \$ Amount
 - Add Conditions



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Project Approval, Selection & Setup



- Project Setup
 - Budget Sent to NY Main Street Office
- Contracts/Forms
 - Applicant/Village of Lyons
 - Applicant/Contractor
 - Declaration
 - Property Release

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Project Approval, Selection & Setup

- Notice to Proceed!
 - Contractor Insurance
 - Signed Contracts
 - Project Setup Approved
 - Permits/Reviews



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Project Payment & Closeout



- Reimbursement Program
 - Pay Contractor First
 - Submit Paid Invoice and/or Cancelled Check
 - Preferred – entire project
 - Progress Payments
 - Reasonable % completed
 - Work Inspected by Village Code Enforcement Officer
 - Reimbursement – 4 weeks

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Project Closeout



- Final Reimbursement Request
- All paperwork satisfactory?
- After Pictures
- File Declaration

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Thank You

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