

ORGANIZATIONAL MEETING HELD ON TUESDAY, DECEMBER 5, 2011, AT 6:00 P.M. AT THE VILLAGE HALL, 76 WILLIAM STREET, LYONS NEW YORK.

PRESENT: Corrine Kleisle, Mayor  
Dennis Alvaro, Deputy Mayor  
Richard Evangelist, Joanne Greco, Terry VanStean, Trustees  
Denise Darcangelis, Clerk-Treasurer

ABSENT: Arthur Williams, Village Attorney

Also in attendance: Larry Hartwell, Kathy Hartwell, Valerie VanStean, Julie Wunder, Richard C. Wunder

All present rose to pledge the flag.

Mayor Kleisle thanked Valerie VanStean for the spectacular decorating job in the Village Park. Ms. VanStean thanked the Lyons Fire Department for their help with this.

Mayor Kleisle also pointed out the welcome to Lyons signs presented to the Mayor by Mrs. Place's 3<sup>rd</sup> grade class. The pictures are on display in the Village Boardroom.

Mayor Kleisle called the Organizational Meeting to order.

Mayor Kleisle made the following appointments:

Mayor Corrine Kleisle  
Budget Officer, DPW, Water and Sewer Depts.  
Personnel Officer  
Village Spokesperson  
Justice Department  
Village Office  
Negotiations  
Local Laws/public hearing

Trustee Dennis Alvaro:  
Deputy Mayor  
Joint Facility  
Building: Structural Repairs- (all facilities)  
New York Main Street

Trustee Terry VanStean:  
Strategic Plan Coordinator (sign committee)  
Joint Village, Town, School Shared Services Committee  
Chamber of Commerce Representative  
Economic Development Liaison  
Community and Business (Rotary, Lyons Comm. Center)  
Port of Lyons Representative

Trustee Richard Evangelist  
Police Department  
Code Enforcement Officer  
Planning Board/Zoning Board

Trustee Joanne Greco:  
Fire Department  
Parks  
Trees  
Celebrations  
Peppermint Days Committee

Purchasing & Insurance: Village Board and Clerk-Treasurer

Insurance Administrator-Clerk-Treasurer

Finance Committee: Village Board and Clerk-Treasurer

Licenses & Printing: Mayor and Clerk-Treasurer

Negotiating Committee: Mayor Kleisle

Recodification: Village Board/Mayor

RESOLUTION offered by Ms. Greco, second by Mr. Alvaro

RESOLVED that the appointments made by Mayor Kleisle be approved.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. VanStean, second by Mr. Evangelist

RESOLVED that the Clerk-Treasurer be and is hereby appointed Tax Collector, Collector of Water and Sewer Rents, Service Connections charges and misc. fees and charges which shall be due and owing the Village of Lyons, always accepting fees and charges legally collectable by other Village Officers and Departments.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. Alvaro, second by Ms. Greco

RESOLVED that the Deputy Clerk be authorized to make extension to the Village Tax Roll.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. VanStean, second by Mr. Evangelist

RESOLVED that the Village Board authorize the use, as a minimum, of the following commercial banks or trust companies (not saving banks or associations) located and authorized to do business in New York State for placing investment firms (GML II, Local Finance Law 165.00): Lyons National Bank, HSBC, Key Bank of New York and J.P. Morgan Chase and any other commercial banks or trust companies meeting the above requirements when bidding conditions warrant and

BE IT FURTHER RESOLVED that the Clerk-Treasurer is hereby delegated authority to make day-to-day investment decisions within the guidelines and limitations of policy adopted by the Village of Lyons on February 24, 1998.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. Alvaro, second by Ms. Greco

RESOLVED that the Lake Shore News, the Finger Lakes Times and the Times of Wayne County be designated as the official newspapers for the Village of Lyons for the ensuing year.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. Alvaro, second by Ms. Greco

RESOLVED that the Board of Trustees for the Village of Lyons has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village of Lyons who use their personal automobile while performing their official duties on behalf of the Village: that the Board of Trustees shall approve reimbursement to such officers and employees at the Federal rate should the Federal rate adjust, we will adjust to the Federal rate.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. Alvaro, second Ms. Greco

RESOLVED that in the absence or inability of the Treasurer or Deputy Treasurer to sign checks issued by the Village of Lyons, the Mayor is hereby authorized to sign checks as authorized by the Board of Trustees and

BE IT FURTHER RESOLVED that in the absence or inability of the Treasurer or Deputy Treasurer, the Mayor is hereby authorized to sign withdrawal statements from Open Time Accounts of the Village of Lyons for the purpose of transferring funds to checking accounts for payment of audits.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. Alvaro, second by Ms. Greco

RESOLVED that the regular patrolman of the Village of Lyons be designated as Acting Sergeant for the purpose of accepting bail pursuant to the Criminal Procedure Law and for the purpose of Verification and Complaint, pursuant to the Vehicle and Traffic Law of the State of New York.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. VanStean, second Mr. Evangelist

RESOLVED that the Faithful Performance Blanket Position Coverage be placed in force for the amount of \$25,000 each for the Village Justice, Acting Village Justice, and Court Clerk, Clerk-Treasurer and Mayor; and the Clerk-Treasurer, Deputy Clerk-Treasurer and the Water/Sewer Clerk-Executive Secretary be additionally bonded in the amount of \$500,000.00.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Ms. Greco, second by Mr. Alvaro

RESOLVED that the regular meeting of the Village Board of Trustees be held on the second Tuesday of each month at 6:00 P.M. and a workshop meeting if necessary the fourth Tuesday at 6:00 P.M of each month, and

BE IT FURTHER RESOLVED that a Special Meeting may be called by the Mayor or any two Trustees upon notice to the entire Board; notice shall be given at least five days in advance unless an emergency exists; notice is to be given by telephone, e-mail or in writing or in person.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. VanStean, second by Mr. Evangelist

RESOLVED that the recommendation of the Mayor be approved and Arthur Williams, Esq. be and hereby is appointed Village Attorney, Public Officer at an annual salary of \$12,000.00 for the Village of Lyons for the ensuing year based on his years of Municipal Law experience.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. Alvaro, second by Mr. VanStean

RESOLVED that the recommendation of the Mayor be approved and that Richard C. Wunder be and hereby is appointed Acting Village Justice for the ensuing year.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. Alvaro, second by Mr. Evangelist

RESOLVED that the recommendation of the Mayor is approved and the following persons be appointed to the Joint Village/Town Planning Board to serve without compensation:

John Hewes	4 years
John McCranels	3 years
Scott Bailey	1 year
Andrea Evangelist, Alternate	2 year
Harry L. Aunkst	5 years

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. VanStean, second by Mr. Evangelist

RESOLVED that the recommendation of the Mayor is approved and the following persons are appointed to the Zoning Board of Appeals to serve without compensation:

Clifford Hunt	4 Years
Deborah VanHousen	3 years
Joan Smith	2 years
James Wilhelm	1 year
Glen Halcus	5 years

AND BE IT FURTHER RESOLVED that the Zoning Board of Appeals be given authorization to appoint a Chairman of the Zoning Board of Appeals for the ensuing year.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. Alvaro, second by Ms. Greco

RESOLVED that Town Clerk, Sal Colatarci be appointed to act as Village Registrar of Vital Statistics for the ensuing year.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. Evangelist, second by Mr. VanStean

RESOLVED that the Village Board authorizes the Clerk-Treasurer or the Deputy Clerk-Treasurer to make payments of claims for public utility services, including gas and electric, telephone, postage, freight, FICA payroll taxes, Blue Cross/Blue Shield, Teamsters Insurance, debt service and trust and agency related payroll deduction, prior to regular audit.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. VanStean, second by Mr. Evangelist

RESOLVED that there is to be held during the coming official year, Wayne County Village Officials Association Meetings

WHEREAS, it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings benefit the municipality,

BE IT FURTHER RESOLVED that the following officers and employees are hereby authorized to attend the meeting: Mayor, Village Board, Clerk-Treasurer, Deputy Clerk-Treasurer, Village Attorney, Code Enforcement Officer, Police Chief, Village Justice, and Fire Chief and no more than three representatives attend these meeting unless otherwise approved by the Village Board.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. Alvaro, second by Ms. Greco

RESOLVED that Carol Bailey be and is appointed the Village Historian for the ensuing year with no compensation.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. Alvaro, second by Mr. VanStean

RESOLVED that at the beginning of each Village Board meeting, a pledge to the American Flag will be done and it be done with proper decorum.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. Evangelist, second by Mr. VanStean

RESOLVED that authorization is granted for Mayor Kleisle to sign the Intermunicipal Agreement for Administration and Enforcement of Zoning and Building Codes, Fire Inspection, and Assistance with Planning Services between the Village of Lyons and the Town of Lyons.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. Evangelist, second by Mr. VanStean

RESOLVED that the employment agreement between Police Chief Richard J. Bogan and the Village of Lyons be executed by Mayor Kleisle.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. Evangelist, second by Mr. VanStean

RESOLVED that the starting pay for the Village Justice is \$17,000 annually.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. Evangelist, second by Mr. VanStean

RESOLVED that a Village Justice audit be performed by Paul Wagner at a cost of \$2,300 plus mileage at the federal mileage rate.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. VanStean, second by Mr. Evangelist

RESOLVED that the meeting be adjourned.

AYES: Mr. Alvaro, Mr. Evangelist, Ms. Greco, Mr. VanStean

Meeting adjourned at 6:36 P.M.

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Denise Darcangelis, Clerk-Treasurer

