

A WORKSHOP MEETING OF THE VILLAGE OF LYONS BOARD OF TRUSTEES HELD ON TUESDAY, OCTOBER 4, 2011, AT 6:00 P.M. AT THE VILLAGE HALL, 76 WILLIAM STREET, LYONS, NEW YORK.

PRESENT: Corrine Kleisle, Mayor
Dennis Alvaro, Deputy Mayor
Joanne Greco, Terry VanStean, Trustees
Denise Darcangelis, Clerk-Treasurer
Arthur Williams, Village Attorney
Michael Salerno, General Working Foreman
Richard Bogan, Police Chief

ABSENT: Richard Evangelist

Also Present: Sharon Lubitow, Brittney DeCola, Stuart Smart, Dan LaGasse

Mayor Kleisle welcomed everyone present and all stood for the pledge to the flag.

Brittney DeCola, a member of the Lyons Youth Ambassadors, was in attendance to discuss PumpkinPalooza. She requested Pearl Street to be closed at 1:30 p.m. on Saturday, October 22, 2011, for the Pumpkin Roll. They also requested the use of the front loader to drop the pumpkins.

RESOLUTION offered by Mr. VanStean, second by Mr. Alvaro

RESOLVED that authorization is granted to close Pearl Street on October 22, 2011, at 1:30 P.M. for the Pumpkin Roll and
BE IT FURTHER RESOLVED that the Village of Lyons authorizes use of the front loader to drop the pumpkins.

AYES: Mr. Alvaro, Ms. Greco, Mr. VanStean

Mayor Kleisle introduced Derek Anderson, Project Manager from MRB/group. Mr. Anderson was in attendance to answer any questions the Village Board may have regarding a Water Meter proposal he had drafted. Trustee VanStean questioned the one year customer support. Mr. Anderson explained this is for the software. The meters would be covered under an extended manufacturer's warranty. Trustee VanStean stated he would like training on the data collection as well. Trustee VanStean also questioned if the meters larger than 1" were included in this proposal. Mr. Anderson stated the larger meters are not included. These are normally paid for by the commercial owner. The ones in this contract are owned by the municipality. Village Attorney, Arthur Williams, suggested removing all three bonds from the bidding requirements.

RESOLUTION offered by Mr. VanStean, second by Ms. Greco

RESOLVED that authorization is granted to go to bid for the water meter procurement project.

AYES: Mr. Alvaro, Ms. Greco, Mr. VanStean

Mayor Kleisle announced we have received word from Sheryl Robbins that we can disconnect the water plant.

Mayor Kleisle discussed the Time Warner Cablevision franchise agreement. Municipalities within Wayne County have been working on reviewing the existing contract since January. There are 2 items of importance. Most municipalities charge 3% franchise fee. This fee does get charged back to the customer. We could increase the franchise fee to 5%. Another item is the contract period. Currently it is for 10 years. There is a renewal option for 5 additional years. Village Attorney, Art Williams, suggested we raise our franchise fees to 5%. We need every nickel we can get. He stated if we don't get it Time Warner will. He asked if any calculations have been done to see how much more revenue that would generate for us. He also suggested we keep the renewal period of the contract to every 10 years. He stated with the changes in technology, we are better off to leave it at 10 years instead of 15 years. Calculations will be done to see how much more revenue would generate at 5% vs. 3% and will report back to the Board.

A discussion took place regarding tree trimming and removal in the Village. A list has been started. Michael Salerno, General Working Foreman, will do a survey and have this for our October 18th meeting.

A discussion took place regarding the possibility of changing the date of the Village Board Meetings. It was suggested to have the business meeting the second Tuesday of every month and a workshop meeting if needed on the fourth Tuesday.

RESOLUTION offered by Mr. VanStean, second by Ms. Greco

RESOLVED that commencing in November, the Village of Lyons will hold its business meeting on the second Tuesday of every month and a workshop meeting will be held the fourth Tuesday if needed.

AYES: Mr. Alvaro, Ms. Greco, Mr. VanStean

Mayor Kleisle discussed auditing the bills. She stated that there is not a written policy on this. The bills trickle in until the day of the Board meeting. Because our need to balance the water and sewer fund, it is suggested that all vouchers be submitted to the Village Office the Friday prior our business meeting.

RESOLUTION offered by Ms. Greco, second by Mr. Alvaro

RESOLVED that the audit be performed on the second Tuesday of the month and all vouchers to be included in that audit be received at the Village Office the Friday prior.

AYES: Mr. Alvaro, Ms. Greco, Mr. VanStean

Mayor Kleisle discussed the new State mandated 2 percent Property Tax Cap that was enacted into law this past year that will be in place for our next fiscal budget. Effective 2012, local governments will be subject to a 2 percent tax levy limitation, or the rate of inflation, whichever is lower. A Local Law can be passed to override the tax cap. The override is good for one fiscal year. The reason to pass this Local Law is not to raise taxes, but to protect a municipality in case an error is made in the budget process. Mayor Kleisle passed out handouts from NYCOM and advised them there will be a Property Tax Cap Webinar next week. She will forward the Board the information on the webinar.

Mayor Kleisle advised the Village Board Tom and Kim Virts have asked to speak at the October 18, 2011, Village Board meeting regarding North Canal Street Extension. They are requesting a turn around on property the Village of Lyons does not own. She asked the Village Board to go see the property prior to the October 18th meeting.

A discussion took place regarding the West Water Street Bridge. We had previously discussed once the bridge was completed, turning this over to Wayne County. Currently this is one of two bridges, within Wayne County, the County does not own. The first step would be to approach the County to see if they are interested in taking ownership of the West Water Street Bridge. The Village of Lyons would have to send a letter.

RESOLUTION offered by Mr. Alvaro, second by Ms. Greco

RESOLVED that the process be started to send a letter to the County of Wayne asking them to take ownership of the West Water Street Bridge.

AYES: Mr. Alvaro, Ms. Greco, Mr. VanStean

Discussion took place regarding brush pick up in the Village. Authorization was given to the Clerk-Treasurer to advertise for brush pick up to start on November 1st. There will be one pick up per street. The public will also be notified that Village residents can take brush to the end of Clyde Road.

A conversation regarding adopting a policy on employees carrying weapons at the workplace or while undertaking their duties with the Village of Lyons. This policy would prohibit an employee, at any time while on any property owned, leased or controlled by the Village of Lyons including anywhere that company business is conducted, such as customer locations, client locations, trade shows, restaurants, company event venues, and so forth, possess or use any weapon. Weapons include, but are not limited to, guns, knives or swords with blades over four inches in length, explosives, and any chemical whose purpose is to cause harm to another person.

RESOLUTION offered by Mr. Alvaro, second by Ms. Greco

RESOLVED that that a policy be adopted prohibiting employees of the Village of Lyons with the exception of the Lyons Police Department to carry weapons at the workplace while undertaking their duties for the Village of Lyons.

AYES: Mr. Alvaro, Ms. Greco, Mr. VanStean

Mayor Kleisle announced the amount of water loss in the Village Of Lyons has decreased to 27%.

Mayor Kleisle stated with the approval from the New York State Department of Health to close the Water Plant, notice of layoff must be issued to the Water Plant Operator. Per the Teamster contract, one week notification is needed.

RESOLUTION offered by Mr. VanStean, second by Ms. Greco

RESOLVED that Notice of Layoff be sent to the Union President and Ronald Rash, Water Plant Operator, due to the closing of the Water Plant.

AYES: Mr. Alvaro, Ms. Greco, Mr. VanStean

RESOLUTION OFFERED by Ms. Greco, second by Mr. Alvaro

RESOLVED that authorization is granted for the Lyons Fire Department to give Fire Truck rides on October 22, 2011, during PumpkinPalooza.

AYES: Mr. Alvaro, Ms. Greco, Mr. VanStean

RESOLUTION offered by Mr. VanStean, second by Mr. Alvaro

RESOLVED that authorization is granted to hire Anthony Bartucca as a part-time officer for the Lyons Police Department and
BE IT FURTHER RESOLVED authorization is granted to utilize the service of his certified K-9 dog as needed.

AYES: Mr. Alvaro, Ms. Greco, Mr. VanStean

Trustee VanStean responded to the Mayor's requested to review the notice from New York State Department of Environmental Conservation from the results of the Lyons Wastewater Treatment Plant Annual Inspection. Mr. VanStean stated we are no different from anyone else. We will continue to work with DEC. We will do smoke test if necessary and visual TV testing. He recommended using a liner to repair the sewer system without having to dig everything up. We are doing what we can and will continue to do what we can. Michael Salerno, General Working Foreman, stated Rural Water has offered to do smoke testing at no cost, however, due to his workload he had not pursued this. Trustee Alvaro suggested asking the Town of Lyons for assistance with traffic control. Village Attorney, Art Williams, suggested using Fire Police as well.

Trustee Greco stated the Peppermint Days meeting went well. The minutes are on file if anyone would like to see them.

Trustee Greco also requested a reading of the electric for all three festivals that are held in the community. They are working on their vendor applications and want to be sure they are charging the correct amount.

Mayor Kleisle informed the Board the Canal grant expires in December. We currently do not have the canoe launch in. General Working Foreman, Michael Salerno, does not feel he can get this done in time. Mayor Kleisle will ask if we can purchase all the materials this year and complete the launch next year.

RESOLUTION offered by Mr. Alvaro, second by Ms. Greco

RESOLVED that the meeting be adjourned.

AYES: Mr. Alvaro, Ms. Greco, Mr. VanStean

Meeting adjourned at 7:33 P.M.

Denise Darcangelis, Clerk-Treasurer